

**FIRE COMMISSION SPECIAL MEETING MINUTES  
OF THE  
BRISTOL KENDALL FIRE PROTECTION DISTRICT  
KENDALL COUNTY, ILLINOIS  
HELD IN THE TRAINING ROOM, 2<sup>ND</sup> FLOOR  
103 E. BEAVER STREET, YORKVILLE, IL 60560  
THURSDAY, MAY 1, 2021**

Call Meeting to Order Determination of Quorum - Board Chairman

The meeting was called to order by Chairman Berkey at 1:00 p.m. In attendance were Fire Commissioners Dr. Brian Berkey, Mark Hoffert and Robert Wunsch, Chief Bateman, and Deputy Chief Lindblom (Minutes recorder).

Minutes of the April 20, 2021 Special Meeting - Approve

A motion was made by Commissioner Berkey to approve the April 20, 2021 Fire Commission Meeting Minutes. Seconded by Commissioner Wunsch.

Comments from the Public - Board Chairman

There were no comments from the public.

At 1:02 p.m. a motion was made by Commissioner Berkey to go in to recess for the swearing-in ceremony of the firefighter/paramedics. Seconded by Commissioner Hoffert.

At 1:18 the Fire Commission Special Meeting was resumed.

Review Applicant Preference Points - Approve

Chief Bateman presented the preference points list.

A motion was made by Commissioner Berkey to approve the preference points list. Seconded by Commissioner Hoffert.

Approve Final Eligibility List

Chief Bateman presented the Final Eligibility List for approval.

A motion was made by Commissioner Hoffert to approve the final list. Seconded by Commissioner Wunsch.

Send out Conditional Offers of Employment and Initial Employment Agreements to Candidates off the Final Eligibility List

Chief Bateman advised with the Final Eligibility List just being approved, he's requesting approval to mail out Conditional Offer of Employment Letters (COE's) with the Initial Employment Agreements (IEA's) to 14 candidates on the final list. Chief Bateman advised 3 out of the 14 will not be able to accept employment at this time as they do not have their paramedic licenses yet. An additional candidate will most likely take a pass.

A motion was made by Commissioner Berkey to approve mailing 14 COE letters and the IEAs. Seconded by Commissioner Wunsch.

Commissioner Berkey asked if pre-approval would help for sending out COE letters in case the 10 positions are not filled. Chief Bateman replied yes.

A motion was made by Commissioner Berkey to approve mailing COE letters and the IEAs to the remaining 6 in order until the 10 positions are fulfilled. Seconded by Commissioner Wunsch.

Comments from the Public - Board Secretary

There were no comments from the public.

Next Fire Commission Meeting


The next Fire Commission Meeting is scheduled for May 19, 2021 at 5:00 p.m. at 103 E. Beaver Street, Yorkville, IL 60560.

The next Swearing-in Ceremony will take place on May 29, 2021 at 1:00 p.m.

Chairman Berkey moved to adjourn the Fire Commission Meeting. Seconded by Commissioner Hoffert.

The Fire Commission Special Meeting adjourned at 1:25 p.m.

Minutes Approved and Accepted:

  
Chairman Brian Berkey

  
Secretary Mark Hoffert